

**NEW CLIENT INFORMATION**

FULL NAME: (Mr.) or (Mrs.) or (Ms.)

\_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ APT:

\_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP:

\_\_\_\_\_

HOME PHONE: (\_\_\_\_) \_\_\_\_\_ WORK PHONE:  
(\_\_\_\_) \_\_\_\_\_

CELL PHONE: (\_\_\_\_) \_\_\_\_\_ E-MAIL:

\_\_\_\_\_

SSN: \_\_\_\_\_ AGE \_\_\_\_ DOB \_\_\_\_\_ MARITAL STATUS

\_\_\_\_\_

PRIMARY LANGUAGE: \_\_\_\_\_

SECONDARY \_\_\_\_\_

COUNTRY: \_\_\_\_\_ DIALECT:

\_\_\_\_\_

*Other contact:* NAME \_\_\_\_\_ PHONE

(\_\_\_\_) \_\_\_\_\_

Relationship to you:

\_\_\_\_\_

**HOW DID YOU FIND OUR FIRM?**

ONLINE \_\_\_\_\_ SEARCH USED:

\_\_\_\_\_

ATTORNEY \_\_\_\_\_ NAME OF ATTORNEY:

\_\_\_\_\_

OTHER:

\_\_\_\_\_

**EMPLOYMENT INFORMATION AT TIME OF INJURY**

EMPLOYER NAME

\_\_\_\_\_

STREET ADDRESS

\_\_\_\_\_

CITY, STATE AND ZIP \_\_\_\_\_ PHONE:

\_\_\_\_\_

DATE OF INJURY: \_\_\_\_\_ COUNTRY OF INJURY:

\_\_\_\_\_

Position: \_\_\_\_\_ Length of Time Employed:

\_\_\_\_\_

Earnings: \$ \_\_\_\_\_ weekly? yearly? Hourly wage \$ \_\_\_\_\_ Hours per week

\_\_\_\_\_

\*\*\*\*\*PLEASE PROVIDE A COPY OF MOST RECENT PAY STUB\*\*\*\*\*

Briefly describe the physical demands of your job (example: lifting, bending, prolonged standing, kneeling, squatting, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **OTHER EMPLOYMENT AT TIME OF INJURY**

At the time of your injury, were you working ANOTHER full-time or part-time job? If yes, complete the following:

EMPLOYER NAME

\_\_\_\_\_

EMPLOYER ADDRESS

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

EMPLOYER PHONE \_\_\_\_\_ Position

\_\_\_\_\_

Length of Time Employed: \_\_\_\_\_ Hourly Wage \$ \_\_\_\_\_ Hours per week

\_\_\_\_\_

\*\*\*\*\*PLEASE PROVIDE A COPY OF MOST RECENT PAY

STUB\*\*\*\*\*

**INSURER INFORMATION AT TIME OF INJURY**

Workers' Compensation Insurer:

\_\_\_\_\_

Adjuster Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Are you receiving workers' compensation benefits? If yes, how much? \$

\_\_\_\_\_

Are you receiving medical bills from your doctor (s) demanding payment?

\_\_\_\_\_

**ACCIDENT INFORMATION**

HOW WERE YOU HURT? (Please describe in detail)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

WHO DID YOU NOTIFY OF YOUR INJURY?

<u>Name</u>	<u>Title/Position</u>	<u>Date/Time Notified</u>
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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

WERE THERE ANY WITNESSES TO YOUR ACCIDENT? (If so, please list below)

<u>Name</u>	<u>Address</u>	<u>Phone</u>
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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you currently out of work because of your injury?

\_\_\_\_\_

If so, what was the first date you missed work?

\_\_\_\_\_

After your injury, did you stop working?

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How much time did you miss from work?

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Have you returned to work?

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If so, what was the date you returned to work?

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**MEDICAL TREATMENT RECEIVED**

Please list *all* doctors, hospitals, physical therapists, etc. you have seen since your work-related injury.

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Did any doctor tell you to stay out of work? \_\_\_\_\_ If so, who?

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**PART(S) OF BODY INJURED**

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Have you ever injured these body part(s) before? (If so, please describe when, how, and if it was work-related.)

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Who provided medical treatment for this PREVIOUS injury to these body part(s)?

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If this PREVIOUS injury was work-related, please list your previous employer's name, address and telephone:

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\_\_\_\_\_

Was a workers' compensation claim filed?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If so, what was the outcome?

\_\_\_\_\_

**PRIOR WORK HISTORY**

<u>Employer Name/ Address</u>	<u>Position</u>	<u>Dates Employed</u>	<u>Salary</u>	<u>Reason Left</u>
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1.

\_\_\_\_\_ 2.

\_\_\_\_\_ 3.

Have you ever filed a workers' compensation claim before?

\_\_\_\_\_ If so, please list below:

<u>Employer Name/ Address</u>	<u>Type of Injury</u>	<u>Date</u>	<u>Outcome</u>
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1.

\_\_\_\_\_ 2.

**PRIOR MEDICAL HISTORY**

Family Doctor (Please list Name, Address, Phone)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

When was the last time you saw *any* doctor?

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For what reason?

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Have you ever been hospitalized? \_\_\_\_\_ If so, please list below:

Dates

Reason

Doctor

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**MISCELLANEOUS**

1. Do you have any outstanding Child Support Liens?

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2. Do you have any other personal injury actions pending or a result of this accident?

3. Ever been charged with a felony? \_\_\_\_\_